Online Learning: Education, Innovation and Development

The secret of our success - good practice by design

**Design**
- Set clear and measurable learning outcomes
- Design assessments before the content
- Ensure assessments align with learning outcomes
- Ensure learning activities support assessments

**Support**
- Manage students’ expectations
- Provide orientation to the course
- Explain the relationship between learning outcomes, assessment and the learning activities
- Give a clear description of the assessment plan and marking scheme

**Instructor interaction**
- Schedule your time carefully
- Communicate your availability clearly
- Be present and willing to participate during live sessions
- Guide students to independent or peer learning
- Use a mixture of synchronous and asynchronous tools

**Peer interaction**
- Facilitate active learning through frequent peer involvement and meaningful collaborative activities
- Encourage students to learn from each other
- Make group activities optional and provide alternatives for students who are unable to participate

**Content interaction**
- Enhance content with accessible and interactive content
- Design content that supports critical reflection, reasoning, discovery, investigation as well as acquisition
- Provide materials that are current and relevant, using authentic real-world examples and applications
- Identify important and new subject areas and provide context

**Organisation**
- Organise your course into manageable blocks
- Ensure navigation and signposting is clear and easy
- Arrange your content into a logical and consistent format
- Stick to agreed study hours

**Clarity**
- Reduce barriers to learning
- Tell students clearly what you expect of them
- Provide examples, explanations, standards, requirements, guidelines and context
- Use plain English

**Online Learning: Education, Innovation and Development**